

GUARANTOR APPLICATION

TO BE FILLED OUT BY RENTAL AGENT

Property Address: _____ Apt #: _____ Showed by: _____ Date: _____

Monthly Rent: _____ Move In Date: _____ Length of Lease: _____ Total number of occupants: _____

First Name: _____ Middle Initial: _____ Last Name: _____

Cell Phone: _____ Email: _____

SSN: _____ - _____ - _____ D.O.B: _____ Driver License #: _____

Current Address: _____ Apt #: _____ City: _____ State: _____ Zip: _____

How long have you lived at your current address: _____ Current monthly payments: _____ Rent: Y/N _____ Mortgage Y/N: _____

Current Landlord: _____ Their Address: _____ Phone: _____

Previous Address: _____ Apt#: _____ City: _____ State: _____ Zip: _____

Employer: _____ Job Title: _____ How long have you worked there: _____

Work Address: _____ Supervisor: _____ Phone: _____

Annual income: _____ Alimony/Child support or Loan Payments: _____ Additional sources of income: _____

Have you been evicted: Y/N _____ Convicted of a felony: Y/N _____ Have you ever filed bankruptcy: Y/N _____

Nooklyn.com LLC (Nooklyn) is a duly licensed real estate broker in the State of New York. Your trust is important to us. We respect your privacy and protect it with strict policies that govern how your information is handled. You have two days to complete all the necessary paperwork. The Guarantor Application fee is non-refundable and you're not entitled to a refund if your application is denied. Nooklyn.com LLC (Nooklyn) and the landlord reserve the right to deny any rental application. Nooklyn represents the apartment in an "AS IS" condition. I authorize Nooklyn to use any third-party services to investigate my credit, employment and tenant history. I have been advised that I have the right under section 606(b) of the Fair Credit Reporting Act to make a written request for a complete and accurate disclosure of the nature and scope of any investigation. I have read, understand, and agree to the terms set forth in this agreement.

Applicant Signature: _____ Date: _____



APPLICATION REQUIREMENTS

THE FOLLOWING MUST ACCOMPANY YOUR APPLICATION IN ORDER TO BE PROCESSED

1. Non-refundable application fee of \$75 for each guarantor, payable to Nooklyn.com L.L.C
2. Employment Verification: Pay Stubs, W2, 1040, 1099, Bank Statements. Send all that apply to you.
3. Provide a copy of your driver's license or passport.
4. Complete and notarize a Guarantor agreement. (Guarantor agreement must be notarized and will be provided by your agent)
5. Fax or email your completed applications and supporting documents. You must include a cover letter.

QUESTIONS & ANSWERS

YOU HAVE QUESTIONS, WE HAVE ANSWERS

Q. ARE GUARANTORS OUTSIDE OF THE U.S ACCEPTED?

A. Sorry, we do not accept guarantors outside of the United States.

Q. HOW DO I GET THE GUARANTOR AGREEMENT?

A. Call the office or ask your rental agent to email or fax you the guarantor agreement.

Q. WHAT IF SOMETHING DOES NOT APPLY TO ME ON THE APPLICATION?

A. If something does not apply to you please indicate N/A.

Q. DO I NEED TO NOTARIZE THE GUARANTOR AGREEMENT?

A. Yes, the guarantor agreement must be notarized.

Q. DO I NEED TO INCLUDE MY SOCIAL SECURITY NUMBER (SSN)?

A. Yes, we need your social security number in order to process your application, check your credit and complete a background check.

Q. QUESTIONS ABOUT OUR FEES?

A. There is a non-refundable \$75 application fee for each applicant and each guarantor that applies. The \$10 fee listed on the guarantor agreement is included in your \$75 application fee. A no-fee property is when the owner pays us the broker's fee. A broker's fee is a fee collected from the tenant for our services.

Q. AS A GUARANTOR AM I GUARANTEEING THE ENTIRE RENT?

A. Yes, you will be equally responsible for the rent along with each additional leaseholder and guarantor in the event of non-payment or damages to the property.

Q.WHO WILL ACCESS MY INFORMATION AND IS IT SECURE?

A. Your applications will only be shared with the building's owner and/or the owner's representatives. Your trust is important to us. We respect your privacy and protect it with strict policies that govern how your information is handled. Your records will be kept secure for three years in compliance with article 12-A of Real Property Law.

HOW TO SEND YOUR APPLICATION

EMAIL OR FAX YOUR COMPLETED APPLICATIONS AND SUPPORTING DOCUMENTS TO:

P: (347) 318-3595 F: (718) 313-0533 APPS@NOOKLYN.COM

When faxing, please include a cover letter with one of the potential leaseholders name or apartment address. When emailing, please include a cover letter with the potential leaseholders name or apt address in the subject line. Please do not include this FAQ page with your completed application.



We are here to help! If you're having any issues with our paperwork or agents, please email help@nooklyn.com

THIS COVER LETTER MUST BE INCLUDED

PLEASE COMPLETE THE FIELDS BELOW AND INCLUDE WITH YOUR APPLICATION.

APPLICANT'S NAME: _____ PROPERTY ADDRESS: _____

UNIT NUMBER: _____ PHONE NUMBER: _____

BEST TIME TO CONTACT YOU WITH QUESTIONS ABOUT THIS APPLICATION? _____

NOTES

